

Administrative Attorney Fee Request Form
Submitted to Nancy K. Neidich, Chapter 13 Trustee

Debtor(s)

Case No. _____ - _____ - _____

Date of Dismissal Order or Date Reinstatement was denied ____/____/____

This is a formal request for administrative fees without a hearing. I understand that this request must be **received, through U.S. Mail** with all documents attached, by the Trustee's Office no more than 10 days after the date of the dismissal order or within 10 days after the hearing which denied a motion to reinstate. I understand that if this document is not received timely, the Trustee's Office may have refunded monies to the debtor(s). I also understand that if I am not the attorney of record in this case, according to the records of the Clerk of Court, my request will automatically be denied. If the court has not signed a dismissal order, the Trustee will not review this request and I will be required to make a subsequent request after a dismissal order has been entered.

In order to be approved I must attach to this request: 1) My fee retainer agreement signed and dated by the debtor(s) prior to the date of filing, which clearly states that I am able to collect an administrative fee from the funds held by the Trustee without a hearing; 2) a copy of the last filed plan prior to the dismissal; 3) a copy of my 2016(b), which was filed before of at the same time as the original plan, 4) a copy of the signed dismissal order.

I CERTIFY THAT THE DEBTOR(S) HAVE NOT INDICATED TO ME OR MY OFFICE THAT THEY WOULD OPPOSE THIS REQUEST.

Dated ____/____/____

Signature

Printed Name

For Interoffice use only

Denied

Approved up to \$ _____

Reviewed by _____

entered into computer by _____

Copy sent to attorney